

JOB DESCRIPTION

NAME: Vacant
JOB TITLE: Assistant Director of Student Ministries
DATE: July 2023
JOB STATUS: Part-time, non-exempt, 20-25 hours per week
SALARY RANGE: \$20 - \$22 per hour
DEPARTMENT: Student Ministries
REPORTS TO: Director of Student Ministries

PURPOSE: In partnership with the Director of Student Ministries, assist in leading Glenkirk's student ministry in fulfilling its mission of being a worshipping community, inviting everyone to join in the journey of becoming fully devoted followers of Jesus Christ, loving God and His world. This will include reaching uncommitted students with an emphasis on high school students, providing leadership and supervision to programs for these students, including Sunday morning programming, midweek programming, small groups, retreats, and special events.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Plan and execute dynamic weekly programs in conjunction with the Director of Student Ministries that reach unchurched students and draw students into committed discipleship, teaching them the Scriptures and the way of Jesus.
2. Help select and implement appropriate curriculum.
3. Help recruit, train, and lead volunteer teams to minister to high school students.
4. Involve, inform, and give voice to parents in Student Ministries.
5. Facilitate relationship and community between adults and students in the church.
6. Integrate students into church ministries, including a natural flow from the children's to student ministries.
7. Responsibly steward the budget.
8. Actively seek to be present among the wider church community.
9. Actively build relationships within the Glenkirk community.
10. Participate in all staff meetings, retreats, and church activities as requested.
11. Various duties assigned by Director of Student Ministries.

NECESSARY SKILLS AND EXPERIENCE:

- Has a love for students.
- Can articulate the Christian faith in a way that is engaging to students and families.
- Has the highest standards of personal integrity in all contexts.
- Is loving, collegial, and humble in their relationships among staff and families.

- Is dynamic and assertive, able to demonstrate significant organizational and supervisory skills, creating teams around innovative ideas.
- Has strong communication skills.
- Is able to train and lead volunteer staff.
- Has experience in leading dynamic student ministries.
- Has acquired a Bachelor's degree, and pursuing a graduate degree in a related field.
- Be in agreement with ECO Essential Tenets.