

## **JOB DESCRIPTION**

**NAME:** OPEN  
**TITLE:** Director/Assistant Pastor of Student Ministries  
**DATE:** June 2021  
**JOB STATUS:** Full-Time 40 hours/week Exempt  
**DEPARTMENT:** Student Ministries  
**REPORTS TO:** Associate Pastor

**PURPOSE:** To lead Glenkirk's student ministry in fulfilling its mission of being a worshipping community, inviting everyone to join in the journey of becoming fully devoted followers of Jesus Christ, loving God and His world. This will include reaching uncommitted middle school, high school and college age students; providing leadership and supervision to programs for these students, including Sunday morning programming, midweek programming, small groups, retreats, and special events. The primary role of this Director is to teach, lead, and administer in the area of student ministries in such a way that students and leaders experience spiritual growth.

### **MAJOR RESPONSIBILITIES:**

1. Lead dynamic weekly programs that reach unchurched students and draw existing students into committed discipleship, teaching them the Scriptures and the way of Jesus.
2. Select and implement appropriate curriculum.
3. Recruit, train, and lead volunteer teams to minister to students.
4. Involve parents in the student ministries, assuring that they are informed as partners in the ministry.
5. Partner with elders on the student ministry team.
6. Integrate students into the rest of Glenkirk's congregational life, including leading a confirmation process that leads students into covenant partnership.
7. Collaborate with children's ministry to create a positive transition from elementary age ministry to student ministry.
8. Manage the student ministry budget.
9. Participate in Senior Leadership Team, Staff Meetings, retreats, and church activities as requested.
10. Design and implement an internship program for student ministry interns.
11. Supervise the assistant director of student ministries, student ministry interns, and administrative support staff assigned to student ministries.
12. If ordained, participate in leading the sacraments of Communion and Baptism when authorized.
13. Other duties as assigned by Associate Pastor or Senior Pastor, including preaching up to at least twice a year.

### **NECESSARY SKILLS:**

- Be in agreement with Glenkirk's statement of faith and the Evangelical Covenant Order of Presbyterian (ECO) essential tenets. <https://eco-pres.org/wp-content/uploads/ECO-CONSTITUTION.pdf>
- If an assistant pastor, candidate must meet ECO ordination requirements.
- A B.A. that includes theological or ministry education and/or progress on a master's level degree in theology, ministry, or equivalent field.
- Proven experience working with students, volunteer staff, and supervising others.
- Be able to articulate the Christian faith in a way that is engaging to students and families.

- High standards of personal integrity in all contexts.
- Be loving, collegial, and humble in their relationships among staff and families.
- Organizational and supervisory skills, creating teams around innovative ideas.
- Have strong communication oral and written skills, including an aptitude to teach
- Be a recruiter, trainer and leader of volunteer staff.
- This position will require previous experience in leading dynamic student ministries.