

## **JOB DESCRIPTION**

**NAME:**  
**JOB TITLE:** Broadcast Audio Tech  
**DATE:** May 2021  
**JOB STATUS:** Part-time, Non-exempt  
**HOURS:** 5-10 hours/week  
**DEPARTMENT:** Worship Arts Department  
**REPORTS TO:** Tech Director

### **PURPOSE:**

The Broadcast Audio Tech is responsible for the setup and operation of the audio equipment in our recording studio for weekly worship services at Glenkirk. In conjunction with the Tech Director, the Broadcast Audio Tech also helps with streaming and audio recordings. May also be asked to setup and operate live sound when sound tech is unavailable on some occasions, record and stream audio for other events, such as weddings and funeral/memorial services as required.

### **MAJOR DUTIES AND RESPONSIBILITIES:**

1. Sets up the audio mix for Glenkirk's Youtube and Facebook stream in the recording studio.
2. Operates the sound console in the recording studio for weekly worship services and other events.
3. Works with Worship Director & Tech Director to be sure the stream/recording mix is up working and of great sound quality.
4. Reviews tech sheets and prepares for the audio needs for each event based on the people involved and elements of the service.
5. Works with sound tech to make sure all patches and routing is done.
6. On some occasions may be asked to operate live sound if sound tech is unavailable.

### **NECESSARY SKILLS:**

1. Previous knowledge or experience mixing sound for an online presence.
2. 3 years prior experience on digital mixing consoles (Yamaha preferred)
3. Dante II certified, or willing to become Dante II certified within 6 months of employment
4. Able to lift up to 50 pounds
5. Excellent hearing and an ear for detail
6. Good people skills
7. The ability to prioritize needs for each event and troubleshoot as needed
8. Ability to adapt and react quickly to changes
9. The ability to work as part of a team and support the mission of Glenkirk