**JOB DESCRIPTION**

**NAME:** Vacant

**JOB TITLE:** Children’s Ministry Intern

**DATE:** February, 2020

**JOB STATUS:** 10 hours/week

**DEPARTMENT:** Children’s Ministries

**REPORTS TO:** Amber McMahon

**PURPOSE:**

To assist and support the Children’s Department in their mission of helping children become disciples and fully devoted followers of Jesus. Creating an atmosphere in which Christian and uncommitted children are drawn to explore the faith.

**MAJOR DUTIES AND RESPONSIBILITIES:**

1. Leading uncommitted children and students to become fully devoted followers of Jesus.
2. Assist the Assistant Director of Children’s Ministry in attaining elementary, and various early childhood programming goals to fulfill the Children’s Ministry Department’s mission.
3. Responsible for assisting mid-week programs (AWANA, Winter Camp, Summer Camp) and special events (VBS, Halloween Festival, various summer events).
4. Assist each week in a co-lead role specifically with Wednesday evening AWANA programming.
5. Assist each week in a co-lead role specifically with Sunday morning programming, both at 9:00am and 10:45am.
6. Assist in planning children’s activities and special coloring pages for special Sunday services. (Christmas Eve, Easter, etc.)
7. Have the ability to work well with children and their parents, as well as volunteers within programs.

**NECESSARY SKILLS AND EXPERIENCE:**

1. Has a love for children.
2. Can articulate the Christian faith in a way that is engaging to children and families.
3. Has the highest standards of personal integrity in all contexts.
4. Is loving, collegial, and humble in their relationships among staff and families.
5. Is dynamic and assertive, able to demonstrate significant organizational and supervisory skills, creating teams around innovative ideas.
6. Has strong communication skills.